

**ATTENTION: IF REPRESENTED COMPANIES/CO-EXHIBITORS SHARE THE STAND WITH AN EXHIBITOR, THE LATTER IS OBLIGED TO SEND AN ORIGINAL LETTER OF AUTHORISATION, WRITTEN ON A LETTERHEAD, TO CEPRA SPA (REFER TO ARTICLE 6 OF THE GENERAL RULES AND RECOMMENDATIONS IN FORM A/1 OF THE APPLICATION FORM – CO-EXHIBITOR). BELOW IS A SAMPLE LETTER YOU MAY USE.**

Date .....

Cepra Srl Unipersonale  
Centro Direzionale Milanofiori  
1a Strada - Palazzo F3  
20090 ASSAGO (MILAN)  
  
ITALY

**Subject: 27<sup>th</sup> EXHIBITION XYLEXPO 2020 – HOSTING A REPRESENTED COMPANY/CO-EXHIBITOR IN OUR STAND**

Dear Sirs,

As Exhibitor registered for the 27<sup>th</sup> Exhibition XYLEXPO 2020, by means of this letter we would like to inform you that the following company:

*Insert Company Name:*

*Insert Address, Post Code, City, Country:*

*Insert Tel, fax, e-mail, website:*

will be hosted in our stand with their own products and/or machinery and personnel.

The above-mentioned co-exhibitor company will submit the necessary documentation to register for the event together with the required payments, which are necessary to formalise their participation.

Yours faithfully,

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Company stamp and signature of the Legal Representative